

Samco Machinery Ltd. continues to closely monitor developments related to Coronavirus (COVID-19) with a focus on the health and safety of our employees, our customers and our operations.

### **We are adhering to safety guidelines**

Following precautionary guidelines outlined by WHO and the federal and provincial governments of Canada — including training our employees on frequent hand washing (Samco Machinery has placed hand sanitizer stations throughout its facility), social distancing, and preventive facility cleaning — helps us minimize the impact of COVID-19 on our employees, customers, suppliers and the community where we operate.

Samco Machinery Ltd. has facilitated remote work options and encourages our office staff to work remotely. We have implemented and promote video conferencing and remote meetings, both internally and externally.

We have a strong COVID -19 reporting process in place wherein the employee can report immediately if they feel any symptoms. This will enable us to:

- Isolate the affected employee.
- Conduct an exercise to trace all the other employees that they have been in close contact with. Communicate the situation to employees affected.
- Everyone affected could be asked to self-isolate for 14 days.
- Ensure a proper sterilization and disinfection of the facility in-line with the recommended guidelines.

If an employee reports that, outside of the work facility, they have come in contact with someone who shows symptoms or someone who has returned from travel, they are being asked to self-isolate at home for 14 days.

### **We are accessible, fully staffed and open for business**

While we have closed our facility to visitors and have limited travel, our account managers and service / engineering teams will continue to make calls to discuss your needs. We can also connect with you remotely, if needed.

Support for critical components is just a phone call away. You can connect with Samco Machinery Ltd. through our website ([www.samco-machinery.com /contact-samco-machinery](http://www.samco-machinery.com/contact-samco-machinery)) or our phone number +1 416 285 0619.

Rest assured, our senior management team is actively working to implement communication protocols throughout the organization to respond to the rapidly changing situation.

Safety for everyone is our priority. We will continue to monitor the situation and communicate with you.

**We look forward to working with you now and in the future.**

**Global Innovators in Rollforming and Value-Added Solutions**

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